

BROADWAY PARISH COUNCIL

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Minutes of the Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 9th September 2025 at 7.30pm

1105. Attendance and Apologies

Present: Cllrs Neate, Champion, Toms, Preece, Wilkins and Jones; Mrs Larsson (Clerk);
Apologies: Cllr Frayne

1106. Declarations of Interest / Dispensations: Cllr Champion declared an interest in item 1119, with a dispensation granted to comment as the service provider if requested by the council.

1107. Minutes of the meeting held on 1st July 2025

RESOLVED to approve the minutes as a true record of the previous meeting.

1108. Planning Applications

a. New applications to consider:

- i. 25/02088/S73A: Land Rear Of The Bell Inn Broadway Road Broadway Ilminster Somerset - S73A application to vary condition 2 (approved plans) of approval 19/03070/FUL for The erection of 28 No. dwellings along with associated vehicular access and landscaping. The council had no comments on the application.

b. Updates and Enforcement

- i. Application 20/03508/FUL: Land Adjacent To The Rectory Broadway Road Broadway Ilminster Somerset - Erection of nine houses and garaging, formation of car park and associated works including access, parking and public open space. APPROVED WITH CONDITIONS
- ii. Application 24/02475/OUT : Land At Pound Road, Horton TA19 9SA - Outline application for the construction of 47 homes with all matters reserved except for access and layout (re-submission of 23/03017/OUT). CPRE advised they have reviewed the application and will be writing a submission for objection to application.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1109. Finance & Audit

- a. Financial statement up to 31/8/25: The report with reconciliation to 31/8/25 was circulated in advance of the meeting. No queries were raised, and the reconciliation was verified by Cllr Toms.
- b. Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/8/25 (restricted information under GDPR)	
Grass Cutting	£ 336.00
Bench pad installation & path repairs for Standerwick Orchard	£1,491.16

- c. Savings Accounts with Unity Trust: RESOLVED to move the funds from the Natwest Business Reserve account to the Unity Trust Reserve Account to benefit from improved interest rates. RESOLVED to retain funds in the Natwest 95-day notice account while rates remain higher than the comparative Unity Trust account. Rates for all accounts will be kept under review.

1110. Employment Policies: RESOLVED to adopt the following policies as circulated: Grievance; Disciplinary; Dignity at Work and Equality and Diversity Policies.

1111. Chapter 8 Training: Following stipulations from SC Highways with a requirement for those siting and maintaining speed indicator devices to be suitably qualified, the council reluctantly RESOLVED to arrange for a councillor to attend Chapter 8 training to obtain the relevant qualifications. The cost will be up to £300 and Cllr Toms offered to attend the training.

1112. 2025 Christmas Arrangements: RESOLVED for this years Christmas lights switch on evening to be held on Friday 28th November. Local groups will be contacted to enquire about their availability to participate.

RESOLVED for Cllr Champion to arrange the tree as in previous years. It was noted that the lights require checking and some may need replacement, for which the council has an allocated a budget.

1113. Standerwick Orchard Apple Trees: Following research, it was established that it was beneficial to pick apples from the trees instead of letting them fall naturally. An apple picking afternoon is being organised for the 27th September at 1pm. If anyone locally would like apples but cannot make this day, they should contact the council as delivery could likely be arranged.

1114. Updates and actions on the following areas:

- a. Village Maintenance: Quote for some works obtained, refer to item 1118.
- b. Highways:
 - It was noted that dog waste has been disposed of in the grit bins around the village. Dog owners are reminded these are for grit only, and disposal of dog waste in these bins could result in SC Highways refusing to fill the bins when needed. Please take dog waste home or dispose of it in the correct bins where provided.
 - "NO HGVs" signage is not in place at Paulls Lane and lorries have used this route, becoming trapped and causing damaged to trees. Clerk to follow up with SC Traffic Management for action.
 - Concern regarding speeds near the Cricket Club had been raised where the road is national speed limit. The Clerk will contact Traffic Management for initial advice on whether a reduction could be introduced outside the club by extending the existing 30mph zone.
- c. Flooding:
 - Suggs Lane has now re-opened.
 - Road liable to flooding signage now in place off the A358. New 30mph signs in place.
- d. Rights of Way: Issues with gates reported by a resident were repaired.
- e. Play Park: Councillors were keen to understand how the planted areas in the play park will be managed going forward. The Clerk will contact the Eco Group to see what plans they have.
- f. Defibrillator: Checks completed by Cllr Toms.
- g. Speed Indicator Device: As item 1111. The council will consider possible new locations in the village at a later date.
- h. Volunteering and Community Group Updates:
 - i. Community Larder Initiative: Lots of positive feedback has been received and it seems to be widely used. People are encouraged to use it for donating surplus home grown produce. Contents are regularly monitored and unsuitable items removed. RESOLVED to continue with the initiative, which will be kept under review.
 - i. Local Community Network: A Highways working group was held in August with the next one having been postponed with a new date yet to be confirmed.
 - j. Blackdown Hills Network: Cllr Neate reported the group is very active, with a large focus on speeding, development and broadband provision.

1115. Matters for report only: None.

1116. Items for the next meeting:

- a. Review of Cambridge & Counties savings due to mature in November.
Motions to be submitted to the Clerk in line with standing orders.

1117. Date of next meetings: Tuesday 7th October 2025, 7.30pm at the Village Hall.

Exempt Business: The Parish Council resolved that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960.

- 1118. Quotations:** RESOLVED to proceed with quote of £1020 for labour costs of painting of metal benches around the village and handrails around Vardens Pond. There may be a cost for purchase of some additional paint, which was approved by the council to avoid any delays during the process.
- 1119. Grass Cutting Review:** RESOLVED to extend the current contract with Grinters for an additional 2 years with a 5% increase to the current rates. It was commented that their local knowledge and flexibility of the service, including undertaking additional tasks with no extra costs, has been invaluable, hence councillors did not feel necessary to seek alternative options at this time.
- 1120. Local Government Services Pay Agreement:** Council noted revisions to the SCP salary rates effective 1st April 2025.

The Chair closed the meeting at 21.31pm.

Signed

Date

DRAFT